

BAPTISM REGISTRATION 2026 | REGISTRACIÓN PARA BAUTISMO

St. Joseph Parish | 520 S Garfield, Kennewick, WA 99336 | Tel. (509) 586-3820 Ext 101 | reception1@stjoseph-kennewick.org

ATTACH A COPY OF THE STATE-issued BIRTH CERTIFICATE.

ADJUNTE UNA COPIA DEL ACTA DE NACIMIENTO DEL ESTADO A ESTA FORMA

OFFICE USE ONLY

DATE: _____

\$50 _____

LANGUAGE: _____

Godparent Form: _____

Class Lang.: _____

Donation is non-refundable

Today's Date | Fecha de hoy: _____

Child's Name | Nombre del niño(a): _____

Place of Birth | Lugar de nacimiento: _____ **Date of Birth** | Fecha de nacimiento: _____

Was the child privately baptized? | ¿El niño(a) ha sido bautizado anteriormente? _____

Was the child adopted? | ¿Es hijo adoptivo? _____ PROVIDE LEGAL DOCUMENTATION

Address | Domicilio: _____

City | Ciudad: _____ State | Estado: _____ Zip Code | Código Postal: _____

Date of Baptism | Fecha de Bautismo: _____

Time | Hora: _____ **Language** | Lenguaje: _____

PARENT INFORMATION | INFORMACIÓN DE LOS PAPÁS

Parents who are not parishioners or who do not live in Kennewick and want to baptize their child in this Parish need to obtain a permission letter from your Pastor before you can baptize here. | *Padres que no sean parroquianos o que no vivan en Kennewick y deseen bautizar a su hijo(a) en esta parroquia deberán obtener permiso (carta) de su Pastor.*

Are you (Parents) registered members of St. Joseph? _____

¿Ustedes, los padres, son miembros de la parroquia San José?

Father's First & Last Name | Nombre y apellido del Papá: _____

Phone # | Teléfono: _____ **Religion** | Religión: _____

EMAIL | Correo electrónico: _____

Mother's First & Maiden Name | Nombre de la Mamá con apellido de soltera: _____

Phone # | Teléfono: _____ **Religion** | Religión: _____

EMAIL | Correo electrónico: _____

Were parents married by a Catholic Priest | ¿Los papás están casados por la Iglesia? _____

GODPARENT INFORMATION (SPONSOR) | INFORMACIÓN DE LOS PADRINOS

Only one male sponsor and one female sponsor or one of each. | Un solo padrino o unas solas madrinas, o uno y una. Vea la hoja adjunta.

Godfather's First & Last Name | Nombre y apellido del Padrino: _____

Phone # | Teléfono: _____ **email** | Correo electrónico: _____

Member of what parish? | ¿Miembro de cuál parroquia? _____

☐ Married in the Church | Casado por la Iglesia ☐ Single – not cohabitating | Soltero- *no cohabitando* ☐ Confirmed | Confirmado
Practicing Catholic | Católico Practicante

Godmother's First & Last Name | Nombre y apellido de Madrina: _____

Phone # | Teléfono: _____ **Member of what parish?** | ¿Miembro de cuál parroquia? _____

☐ Married in the Church | Casado por la Iglesia ☐ Single – not cohabitating | Soltero- *no cohabitando* ☐ Confirmed | Confirmado
Practicing Catholic | Católico Practicante

Member of what parish? | ¿Miembro de cuál parroquia? _____

Proxy | Representante del Padrino: _____

A person who will stand in for Godparents if they cannot be present for the Baptism. | Persona que representará al padrino en caso de que el padrino o la madrina no pueda asistir.

PLEASE REVIEW THE GUIDELINES AND SIGN THE AGREEMENT ON THE FOLLOWING PAGE.

Rev. 11/2025

AGREEMENT

PLEASE READ THE GUIDELINES AND SIGN THIS FORM.

I/We attest that all the above information is true and that I/We fully understand the requirements and conditions listed in the guidelines for celebrating the Sacrament of Baptism at St. Joseph Parish.

- ☐ Both Parents & Godparents must attend the Baptism Class
- ☐ If the baptism class has been taken in another parish, please submit a copy of the certificate of attendance (it must contain the parish seal).
- ☐ If I need to change the date, I will call or email the coordinator at least two weeks prior to the baptism class.

Signature of Father _____ Date _____

Signature of Mother _____ Date _____

Please keep the guidelines page with you.

St. Joseph Parish – Sacrament of Baptism

Your baby's baptism is a time for celebration and joy! Here at St. Joseph, we would like to help you prepare for the special event. Please see the following guidelines for celebrating this sacrament of initiation and fully welcoming your child into our parish.

WHERE SHOULD I BAPTIZE?

As a rule, an infant should be baptized in the parish of the parents unless a just cause suggests otherwise. If you are a parishioner who attends St. Joseph and lives in Kennewick and would like to baptize your child in another parish, you will need a letter from the Pastor or St. Joseph permitting you to do so. **If you are not a parishioner and want to baptize your child in this Parish, you will need to get permission from your Pastor to baptize your child here.**

DEFINITION OF INFANTS

A minor before the completion of the seventh year is called an infant and is considered not responsible for oneself. With the completion of the seventh year, however, a minor is presumed to have the use of reason. You can only baptize your child on the 3rd Saturday of the month if he or she is younger than 7 years. **What Are the Requirements for Non-Infant Child Baptisms?**

Children who have reached the age of reason, which is generally around 7 years, can no longer be baptized as infants. The Rite of Baptism is the same for everyone, but the process differs slightly. These children, having knowledge of right and wrong, typically attend an **OCIC (The Order of Christian Initiation of Children)** class to understand what the Church teaches.

GODPARENTS/SPONSORS

There is to be only one male sponsor and one female sponsor or one of each. (c.873). To be permitted to take on the function of sponsor a person must: be 16 years of age, participating practicing Catholic who has received all sacraments of initiation (Baptism, Eucharist, and confirmation). Please provide a copy of your confirmation certificate. A practicing Catholic implies that they attend Sunday Mass and they participate regularly in receiving the Eucharist and Reconciliation sacraments. If married, the godparent's marriage must be recognized by the *Catholic Church, even if it is only one who will be a godparent*. If married civilly or in another Christian tradition, they are not eligible to serve as a godparent until their marriage is recognized (**even if only one person will be a godparent**). **Single godparents cannot be cohabitating.**

BAPTISM CLASS

Canon Law states that "the parents of an infant to be baptized and those who are to undertake the function of sponsors are to be instructed properly on the meaning of this sacrament and the obligations attached to it." (c.851 &2).

The classes are **ONLY held IN PERSON**; please check the page with the complete schedule. **Both parents & both godparents must attend the baptism class to secure a date.** The class is valid for two years from the date on the attendance certificate. If you lose your certificate of attendance, we cannot reissue it; you must retake the class.

If it has been over two years since your last baptism preparation class, please retake it. If the godparents are from out of town, they must take the class at their parish. Please submit the attendance certificate (which must have the parish seal) with the registration packet.

CLOTHING AND CANDLE

A white Baptismal gown is customary but not required. The clothing worn should be loose enough at the neck to allow for the anointing of the child's breast. If a hat is worn, it should be removed for the baptism. You may bring a candle and sacramental (religious items) to be blessed.

Registering in the Parish as a Member of the Parish

If you are not registered in the parish, we ask that you register and join our parish community. Becoming a registered parishioner means you are making your spiritual home here at St. Joseph, that you intend to share your stewardship of time, talent, and treasure, and be an **active** member of the St. Joseph Parish Community. If you are a member of another parish (don't live in Kennewick) and you wish to have your child Baptized here at St. Joseph, you can do so by contacting your parish and asking them to write a letter stating you are a parishioner of that parish, that the pastor gives permission for you to have the Baptism at St. Joseph.

REGISTRATION PACKET (checklist)

To obtain a baptism date, please complete the following list. We have baptisms on the third Saturday of the Month (except February, March, April, June, and December).

You can sign up for the baptism class by submitting all paperwork at least one month before the desired baptism date.

- ☐ Parents must complete the Registration Form
- ☐ Submit a copy of the infant's birth certificate (**it must be a legal copy from the state, not a certificate from the hospital**)
- ☐ *Parents who are parishioners must provide their envelope number (receiving a sacrament or having children enrolled in Religious Ed does not get you registered in the parish). Parents: If you are not a parishioner, please provide a copy of your Pastor's letter permitting you to baptize at our parish.*
- ☐ Both parents must attend the in-person baptism class.
- ☐ Godparents must complete the Godparent form and a copy of their confirmation certificate.
- ☐ Godparents attend the in-person baptism class.
If you attended the class at your parish, provide a copy of the class attendance certificate.
- ☐ Suggested donation of \$50.00 per child. **THE DONATION IS NON-REFUNDABLE.**
- ☐ If one or both parents or godparents do not attend the baptism class, the child cannot get baptized until the next available month.



REMINDER ~ BAPTISM

All paperwork due Fecha de entrega de registracion	Class date (in-person) Fecha de clase en persona	Baptism Date Fecha de Bautismo
DATE EXTENDED UNTIL JANUARY 5, 2026	January 8 (Thur.) 6:30 pm – 8:30 pm English – Parish Office español – Dillon Hall	January 17 (Sat) English 9:30 am Big Church español 11:00 am Iglesia Grande
NO BAPTISM IN FEBRUARY, MARCH, OR APRIL		
March 17, 2026	April 9 (Thur.) 6:30 pm – 8:30 pm English – Parish Office español – Dillon Hall	May 16 (Sat) English 9:30 am Big Church español 11:00 am Iglesia Grande
No Baptisms in June		
June 16, 2026	July 2 (Thur.) 6:30 pm – 8:30 pm English – Parish Office español – Dillon Hall	July 18 (Sat) English 9:30 am Big Church español 11:00 am Iglesia Grande
July 14, 2026	August 6 (Thur.) 6:30 pm – 8:30 pm English – Parish Office español – Dillon Hall	August 15 (Sat) English 9:30 am Big Church español 11:00 am Iglesia Grande
August 19, 2026	September 3 (Thur.) 6:30 pm – 8:30 pm English – Parish Office español – Dillon Hall	September 19 (Sat) English 9:30 am Big Church español 11:00 am Iglesia Grande
September 15, 2026	October 1 (Thur.) 6:30 pm – 8:30 pm English – Parish Office español – Dillon Hall	October 17 (Sat) English 9:30 am Big Church español 11:00 am Iglesia Grande
September 22, 2026	October 1 (Thur.) 6:30 pm – 8:30 pm English – Parish Office español – Dillon Hall	November 21 (Sat) English 9:30 am Big Church español 11:00 am Iglesia Grande

When submitting your baptism registration packet:

- Please bring all necessary documents that have already been printed.
- Payment methods accepted:
Cash – bring exact change
Credit/debit card or a check payable to St. Joseph Parish.
- Baptism Classes taken outside the parish: The certificate of attendance must include the parish seal; online classes are not accepted.

Please call or email the Baptism Coordinator at least two weeks in advance to request cancellations or date changes.

Baptism Coordinator:
Nancy Trinidad 509-586-3820 Ext 101

email: reception1@stjoseph-kennewick.org

Al enviar su paquete de registro de bautismo:

- Por favor traiga todos los documentos necesarios ya impresos.
- Métodos de pago aceptados:
Efectivo – traer el cambio exacto.
Tarjeta de crédito/débito o cheque pagadero a Parroquia San José.
- Clases de Bautismo tomadas fuera de la parroquia: el certificado de asistencia debe tener el sello parroquial; No se permiten clases en línea.

Para cancelar o cambiar la fecha, por favor llame o envíe un correo electrónico al Coordinador de Bautizo con dos semanas de anticipación.

Coordinadora de Bautismos:
Nancy Trinidad 509-586-3820 Ext 101
Correo electrónico:
reception1@stjoseph-kennewick.org

The Certificate of Attendance for the Baptism Class is given on the day of the Baptism, in the envelope containing the child's baptism certificate.

GODPARENT FORM

St. Joseph Parish | 520 South Garfield Street • Kennewick, Washington 99336
(509) 586-3820 Ext 101 • reception1@stjoseph-kennewick.org

PLEASE COMPLETE ONE FORM PER GODPARENT.

There is to be only one male sponsor and one female sponsor or one of each. (c.873). To be permitted to take on the function of sponsor a person must: be 16 years of age, participating practicing Catholic who has received all sacraments of initiation (Baptism, Eucharist, and confirmation).

I, (Godparent's name) _____,

have been asked to be a Godparent for (child's name) _____.

Godparent Phone # _____

Godparent Address: _____

Godparent parish _____ city _____

Please circle either YES or NO for each question below:

Are you at least 16 years old? YES NO

Are you Catholic? YES NO

Have you received Holy Communion and Confirmation in the Catholic Church? YES NO

GODPARENT'S SACRAMENTAL RECORD: Please provide your confirmation certificate.

Do you attend Mass and receive the sacraments of the Church on a regular basis? YES NO

If married, is your marriage recognized by the Catholic Church and valid according to the Code of Canon Law? YES NO

If unmarried, are you living (cohabiting) with another person in a romantic relationship or as a couple? YES NO

Where will you be taking the baptism class? _____

The Baptism Class at St. Joseph Parish is held in person; please refer to the calendar for details. Both Parents and Godparents must take the class to reserve a date.

If you attended the class at your parish, provide a copy of the class attendance certificate (it must have the parish seal).

I affirm that I meet the qualifications and accept the responsibilities of being a Godparent. I am an active and participating Catholic, and I promise to do the best of my ability to serve as an example in encouraging this child to participate in the sacramental life of the Church.

I understand and accept my responsibility as a Godparent. I promise to support and set a good example for the child, living a Catholic life that reflects the Spirit and teachings of the Catholic Church.

Godparent Signature: _____

Date: _____



Attach your confirmation certificate.

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